



Douglas Lawn Tennis Club



Risk Assessment Document for Douglas Lawn Tennis Club 19th April 2020

This risk assessment considers the potential for harm to come to children whilst they are in Douglas Lawn Tennis Club care. This risk assessment precedes the Child Safeguarding Statement(Section 11(b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11(1) of the Children First Act 2015(R.O.I.) the risk is of abuse and not general health and safety risk(covered under separate Health and Safety Policy and risk assessment).

Section 11(1) of the Children First Act 2015(R.O.I.) states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences such a provider-

Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a 'risk')

Potential risk of harm to children	Likelihood of harm happening- Low, Medium, High(L.M.H.)	Required Policy, Guidance and Procedure document	Responsibility Club/Regional/National	Further action required....
CLUB AND COACHING PRACTICES				
Lack of coaching qualifications	L	<ul style="list-style-type: none"> Coach Education Policy Recruitment Policy 		<i>on going review</i>
Supervision issues	L	<ul style="list-style-type: none"> Supervision Policy Coach Education Policy 		<i>on going review</i>
Unauthorised photography and recording activities	L	<ul style="list-style-type: none"> Photography and Use of Images Policy 		<i>on going review</i>
Behavioural issues	L	<ul style="list-style-type: none"> Code of Conduct Safeguarding Level 1(min) Complaints and Disciplinary Policy 		<i>on going review</i>
Lack of gender balance amongst coaches	L	<ul style="list-style-type: none"> Coach Education Policy Supervision Policy 		<i>on going review</i>
No guidance for travelling and away trips	L	<ul style="list-style-type: none"> Travel/Away Trip Policy Child Safeguarding Training 		<i>on going review</i>
Lack of adherence with misc procedures in Safeguarding policy (i.e. mobile, photography, transport)	L	<ul style="list-style-type: none"> Safeguarding Policy Complaints and Disciplinary Policy 		<i>on going review</i>



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COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints and Disciplinary Policy	L	<ul style="list-style-type: none"> Complaints and Disciplinary Procedure/Policy Communications Procedure 	Douglas Lawn Tennis Club	<i>on going review</i>
Difficulty in raising an issue by child and or a parent Reason: Covered above	L	<ul style="list-style-type: none"> Complaints and Disciplinary Procedure/ Policy Communications Procedure 		<i>on going review</i>
Complaints not being dealt with seriously	L	<ul style="list-style-type: none"> Complaints and Disciplinary Procedure/Policy 		<i>on going review</i>
REPORTING PROCEDURES				
Lack of knowledge of organisational and statutory reporting procedures	L	<ul style="list-style-type: none"> Reporting procedures/policy Coach Education Policy Code of Conduct/Behaviour 	NGB MP DLP	<i>on going review</i>
No mandated person	L	<ul style="list-style-type: none"> Reporting Procedures/Policy 	NGB	<i>on going review</i>
No DLP appointed	L	<ul style="list-style-type: none"> Reporting Procedures/Policy 	NGB Douglas Lawn Tennis Club	<i>on going review</i>
Concerns of abuse or harm not reported	L	<ul style="list-style-type: none"> Reporting Procedures/Policy Child Safeguarding Training-Level 1 	MP DLP	<i>on going review</i>
Not clear who YP should talk to or report to	L	<ul style="list-style-type: none"> Post the names of CCOs, DLPs and MP 	CCO DLP	<i>on going review</i>
FACILITIES				
Unauthorised access to designated children's play and practice areas and to changing rooms, showers, toilets etc.	L	<ul style="list-style-type: none"> Supervision Policy Coach Education 	NGB Douglas Lawn Tennis Club	<i>on going review</i>
Unauthorised exit from children's areas	L	<ul style="list-style-type: none"> Supervision Policy Coach Education 		<i>on going review</i>



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Photography, filming or recording in prohibited areas	L	<ul style="list-style-type: none"> Photography Policy and use of devices in private zones 		<i>on going review</i>
Missing or found child on site	L	<ul style="list-style-type: none"> Missing or Found Child Policy 		<i>on going review</i>
Children sharing facilities with adults e.g. dressing room, showers, etc.	L	<ul style="list-style-type: none"> Safeguarding Policy 		<i>on going review</i>
Recruitment of inappropriate people	L	<ul style="list-style-type: none"> Recruitment Policy 	NGB Douglas Lawn Tennis Club CCO Appropriate personnel	<i>on going review</i>
Lack of clarity on roles	L	<ul style="list-style-type: none"> Recruitment Policy 	Douglas Lawn Tennis Club	<i>on going review</i>
Unqualified or untrained people in role	L	<ul style="list-style-type: none"> Recruitment Policy 	Douglas Lawn Tennis Club	<i>on going review</i>
Lack of awareness of 'risk of harm' with members and visitors	L	<ul style="list-style-type: none"> Child Safeguarding Statement Training Policy 	National Douglas Lawn Tennis Club DLP CCO	<i>on going review</i>
No communication of Child Safeguarding Statement of Code of Behaviour to members or visitors	L	<ul style="list-style-type: none"> Child Safeguarding Statement-display Code of Behaviour-distribute 	Club Executive County Committee DLP Children's Officer	<i>on going review</i>
Unauthorised photography and recording of activities	L	<ul style="list-style-type: none"> Photography and Use of Images Policy 		<i>on going review</i>
Inappropriate use of social media and communications by under 18's	L	<ul style="list-style-type: none"> Communication Policy Code of Conduct 		<i>on going review</i>
Inappropriate use of social media and communications with under 18's	L	<ul style="list-style-type: none"> Communications Policy Code of Conduct 		<i>on going review</i>
Harm not being recognised	L	<ul style="list-style-type: none"> Safeguarding Policy Child Safeguarding Training 		<i>on going review</i>
Harm caused by: <ul style="list-style-type: none"> child to child coach to coach volunteer to child 	L	<ul style="list-style-type: none"> Safeguarding Policy Child Safeguarding Training 		<i>on going review</i>



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<ul style="list-style-type: none"> • member to child • visitor to child 				
General behavioural issues		<ul style="list-style-type: none"> • Code of Conduct 		<i>on going review</i>

Explanation of terms used:

- **Potential risk of harm to children** - these are identified risks of harm to children whilst accessing activities in the Club/Park/Province/NGB
- **Likelihood of harm happening**- the likelihood of the risk occurring in the club/park/province/NGB measured by you as Low/Medium or High.
- **Required Policy, Guidance and Procedure document**-indication of the policy required to alleviate risk
- **Responsibility** -provider should indicate where the responsibility for alleviating the risk lies.
- **Further action**.... Indicates further action that might be necessary to alleviate any risk ongoing.

This Risk Assessment document has been discussed and completed by Douglas Lawn Tennis Club on 19th April 2020

Signed: _____

Date: _____

Name: _____
President, Douglas Lawn Tennis Club

Signed: _____

Date: _____

Name: _____
Captain, Douglas Lawn Tennis Club